



Bangor Grammar School

INDUCTION POLICY

It is induction policy that a pupil is integrated fully into the life of the school as quickly as possible so that he can develop both academically and socially in a safe and caring environment.

Aims

- To encourage attitudes of self-confidence, self-esteem and self-discipline.
- To provide an awareness of routine and procedures within the School.
- To make pupils aware of the school pastoral system.
- To establish good study habits.

Objectives

- To provide a sense of security and establish a sense of belonging.
- To promote personal development.
- To establish a caring community both inside and outside school leading to a concern for others.

Method

For those pupils transferring from P7 the induction programme is as follows:

- a New Entrant Pack is sent to the home of each pupil;
- a 'get to know you' interview with a member of staff is held in May/June;
- a school based 'induction' day takes place in August;
- Year 8 pupils attend school on the first day of the Autumn term without other year groups being present;
- school routine is explained and also given in writing;
- a conducted tour of the school is given;
- on the second day a separate Assembly is held for all new boys;
- a further explanation of procedures takes place;
- a structured programme of integration is made available through the Personal and Social Education course;
- full length homeworks are phased in over the first two months of the Autumn term.

For pupils who enter school to a form above Year 8:

- an interview is organised with the Headmaster;
- an interview is held with his Head of Year;
- a mentor is allocated for a month from the new pupil's year group and classes;
- on the first day of admission an explanation of procedures takes place;
- an induction package is provided.



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Complaints Procedure

The school recognises the importance of home-school links and parents wishing to make a complaint should contact the school and speak with the Head of Department, Head of Year, a Senior Teacher, a Vice Principal or Headmaster as appropriate.

Monitoring and Evaluation

- Through both pupil and parent consultation (both formally and informally).
- The responses are reported to Senior Management and appropriate action taken.
- The policy is reviewed periodically by the Education Committee of the Board of Governors.



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